

## **COMPUTER, NETWORK, AND INTERNET USE AGREEMENT**

Acceptable uses of ESD computers, network, and Internet are activities that support learning and teaching and should be considered a privilege and not a right. Inappropriate use will result in a cancellation of those privileges. Inappropriate uses are as follows:

1. Violating the rights of others or their privacy.
2. Using or posting profanity, obscenity, or language that may be offensive to another user.
3. Re-posting confidential communications without the author's prior consent.
4. Copying software in violation of copyright law.
5. Using the network for financial gain or for any commercial or illegal activity.
6. Deliberate attempts to degrade or disrupt system or network performance. Such attempts will be viewed as criminal activity under applicable state and federal law.
7. Downloading or installing software.
8. Spreading computer viruses. Users must avoid spreading computer viruses. Always virus check downloaded files.
9. Using the computer or network for personal use not related to instruction or research for instruction.
10. Redirecting browser to bypass the agency web filter.

### **User Responsibilities and Security**

1. The person in whose name an account is issued is responsible at all times for its proper use and adherence to copyright laws, board policies, and personal and agency liability.
2. Security on a computer system is high priority, especially when the system involves many users. Users identifying a security problem are to notify their supervisor.
3. Do not use another individual's account.
4. Any user identified as a security risk or having a history of problems with other computer systems will be denied access.
5. Failure to adhere to these guidelines may result in suspending or revoking the offender's privilege of network access.
6. The district reserves the right to monitor or examine all computer and network activities including electronic mail and the content of your computer's hard drive.

## COMPUTER, NETWORK, AND INTERNET USE AGREEMENT SIGNATURES

### **Student Section**

- I have read the Computer, Network, and Internet Use Agreement and have received training on the proper use of the Internet and network usage. I agree to support the policy and understand that violation may result in disciplinary action, as well as restitution of any costs that may incur, intentional or otherwise.
- For personal safety I will not post personal contact information about myself or others. Personal contact information includes address, telephone, etc. I will promptly disclose to an ESD employee any message that I receive that is inappropriate or makes me feel uncomfortable.
- I will not download information or software without express permission from the teacher.
- I will ask permission prior to using any bulletin board.
- I will not change the system configuration.

Printed Name of Student \_\_\_\_\_

Signature of Student \_\_\_\_\_

Date \_\_\_\_\_

\*\*\*\*\*

### **Parent/Legal Guardian Section**

I have read the Computer, Network, and Internet Use Agreement and agree to the conditions outlined in that document. I understand that these telecommunications services are of a public adult nature, and that there is some information that may not be appropriate for certain ages. I fully understand that my child (the actual technology user) is responsible for his or her actions in dealing with telecommunications access privileges.

My child and I agree to abide by the Southern Oregon ESD's Computer, Network, and Internet Use Agreement and acknowledge that failure to comply may result in loss of system privileges and/or disciplinary action.

Printed Name of Parent/Legal Guardian \_\_\_\_\_

Signature of Parent/Legal Guardian \_\_\_\_\_

Date \_\_\_\_\_

\*\*\*\*\*

### **Employee Section**

By signing this form, I am stating that I have read and understand Southern Oregon ESD's Computer Network, and Internet Use Agreement and agree to comply with the policies and procedures as stated in the agreement.

Printed Name of Employee \_\_\_\_\_

Program \_\_\_\_\_

Position \_\_\_\_\_

Preferred Email Address

\_\_\_\_\_ @soesd.k12.or.us

First Name - Last Name

Signature of Employee \_\_\_\_\_ Date \_\_\_\_\_